



## **Consulate General of Saint Lucia**

**630 Third Ave,  
7th Floor,  
New York, NY 10017**

**Tel: (212) 697-9360  
Fax: (212) 697-4993**

Dear Visa Applicant:

Thank you for choosing to visit Saint Lucia, where it's simply beautiful!

As the Consulate General of Saint Lucia in New York, we personally guide you through your visa application process. We are determined to help you get your visa application correct the first time through, because that is certainly faster for you and simpler for us.

Therefore, we urge you to carefully read the attached visa application and requirement checklist. Our checklist is intended to serve as a guide as you submit supporting documents along with your completed visa application, but it is not a guarantee that you will be issued a visa. Only those documents submitted with your application will be considered. And certainly any documents that are found to be forged or false will fully disqualify you from this process.

When you have completed your application, please enclose it with all of your supporting documentation and your passport, then deliver these to the office of the Consulate General, located at 630 Third Ave, 7th Floor, New York, NY 10017.

For applicants residing outside of New York City who are unable to deliver their application materials in person, we highly recommend using a trackable express courier service.

Visa applications are processed in the order in which they are received. Therefore, please make sure you allow enough time for the application process to be completed. The Consulate General of Saint Lucia cannot and will not accept responsibility for any financial loss due to a visa not being issued prior to your intended date of travel.

Processing time begins when the office of the Consulate General of Saint Lucia in New York has received your completed visa application form with your passport and supporting documents, as well as the relevant application fee. Processing ends after a decision has been made regarding your application. At that time, your passport is available for you to pick up.

It typically takes us five (5) business days to process a visa application. We do our best to process each visa application within this target period of time, but cannot guarantee that your application will be completed within this time frame. The unique circumstances of each individual case may result in longer decision times.

Also, please be mindful that depending on the country in which your passport was issued, you will receive your visa upon arrival in Saint Lucia. It is therefore imperative that you kindly refer to our Government of Saint Lucia list of countries that require a visa prior to or upon entry.

The office of the Consulate General in New York is more than happy to answer any questions regarding our visa application process; however, please note that we can only discuss specific application details with the applicant. Should you have any questions, please e-mail us at [sluconsulateny@govt.lc](mailto:sluconsulateny@govt.lc) or call us at (212) 697-9360 between 9:00AM and 4:30PM EST.

Sincerely,

Consulate General of Saint Lucia in New York

# Saint Lucia Visa Requirements

This requirements checklist serves as a guide as you gather and submit supporting documents for your visa application. Please carefully read this document, and note that completing your application does not guarantee that you will be issued a visa.

## 1. GATHER DOCUMENTATION FOR YOUR SAINT LUCIA VISA

### 1.1 Valid Passport

Please provide your signed passport. It must be valid and with sufficient blank pages for any required visa stamps. Your passport's expiration date must be at least six months after the date of entry for the visa you are applying for. If your passport does not meet these requirements, you must renew your passport or obtain a new one prior to applying for your visa. Also, it is imperative that you confirm with our Consulate whether you are expected to obtain a visa prior to arriving in Saint Lucia or upon entry.

### 1.2 Completed Visa Application

Download, print, complete in full, and sign your visa application before submitting it to the office of the Consulate General of Saint Lucia.

### 1.3 Passport-style Photographs

Please submit two identical 2" x 2" passport-style color photographs.

### 1.4 Travel Documentation

Please provide a copy of the following items showing your travel to and from Saint Lucia (i.e., proof of onward travel):

- Your airline ticket
- Your printed itinerary

### 1.5 Proof of Financial Ability

Please provide copies of bank statements for the last two months or a letter from your bank verifying that you have sufficient funds to support yourself. The bank statement must clearly show the visa applicant's name as the account holder, as well as the account balance.

### 1.6 Proof of Employment

Please provide a letter from your current employer indicating your date of hire and current pay rate. If you are self-employed, please provide copies of your W-2 form(s) for the previous tax year.

### 1.7 Proof of Accommodations

Depending on the purpose of your stay, please follow the instructions below:

**Tourism:** Please provide a copy of your hotel reservations.

**Private stay:** Please provide a letter of invitation from

your host in Saint Lucia. This letter must include the number of visa entries being applied for and your inviting host's contact information, including address and phone number.

**Business trip:** Please provide the original detailed letter of invitation from the host company in Saint Lucia. This letter must state the purpose of your stay, as well as whether or not your expenses will be covered by the host company during the entire length of your stay. This letter must also state that you will not receive any financial compensation or pay in Saint Lucia during your stay.

**Studies:** Please provide a copy of your letter of admission, proof of registration, and proof of payment of tuition fees.

### 1.8 Proof of College/University Enrollment

If you are currently a student, please submit proof of enrollment in your academic institution indicating the date of enrollment and your status (i.e. full-time or part-time).

### 1.9 US Permanent Resident

If you hold a US permanent residency card (green card) or a US-issued visa, please provide a copy with your visa application form.

## 2. COVER CONSULAR AND SERVICE FEES

### 2.1 Fees

The Consulate Fee is \$50. Our courier fee is \$15, or you may include a pre-paid airbill to the return address.

You may pay the above fees via a money order or bank draft. Please note that we do not accept personal or business checks. If you are picking up your passport in person, then a courier fee is not applicable.

## 3. SUBMIT YOUR APPLICATION TO THE CONSULATE GENERAL OF SAINT LUCIA IN NEW YORK

### 3.1 Submit your Application and Supporting Documents.

Our address is:

Consulate General of Saint Lucia in New York  
Attn: Visa Section  
630 Third Ave, 7th Floor,  
New York, NY 10017

**Processing time is approximately five (5) business days.**



DO NOT WRITE IN  
THIS SPACE

PLEASE ATTACH  
TWO RECENT  
PHOTOGRAPHS OF THE  
APPLICANT IN THIS BOX

# APPLICATION FORM FOR SAINT LUCIA NONIMMIGRANT VISA

## SECTION 1

SURNAME (AS IN PASSPORT)			FIRST AND MIDDLE NAMES (AS IN PASSPORT)		
OTHER NAMES (IN FULL) THAT YOU ARE KNOWN BY			MAIDEN NAME/OTHER SURNAMES USED		
DATE OF BIRTH (DD/MM/YYYY)	PLACE OF BIRTH (CITY/VILLAGE)	(STATE/PROVINCE)	COUNTRY	NATIONALITY	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female Current Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated
PASSPORT NUMBER	PLACE OF ISSUE	DATE OF ISSUE (DD/MM/YYYY)	DATE OF EXPIRY (DD/MM/YYYY)	NATIONAL INSURANCE/IDENTIFICATION NUMBER (IF APPLICABLE):	
PERMANENT HOME ADDRESS			CORRESPONDENCE ADDRESS, IF DIFFERENT FROM HOME ADDRESS		
TELEPHONE: HOME	WORK	MOBILE	FAX	E-MAIL	

## SECTION 2

NAME, ADDRESS AND TELEPHONE NUMBER OF PRESENT EMPLOYER OR SCHOOL		YOUR PROFESSION	YOUR PRESENT OCCUPATION
WHEN DO YOU EXPECT TO TRAVEL TO SAINT LUCIA?	WHAT IS THE PURPOSE OF YOUR TRAVEL TO SAINT LUCIA? <input type="checkbox"/> BUSINESS <input type="checkbox"/> HOLIDAY <input type="checkbox"/> VISITOR IN TRANSIT <input type="checkbox"/> OTHER (PLEASE GIVE DETAILS):		HOW LONG DO YOU INTEND TO STAY IN SAINT LUCIA?
AT WHAT ADDRESS WILL YOU STAY IN SAINT LUCIA? (HOTEL/PRIVATE HOME? PLEASE GIVE FULL ADDRESS)			
IF YOU ARE STAYING AT A PRIVATE ADDRESS, PLEASE GIVE THE NAME, RELATIONSHIP AND TELEPHONE NUMBERS OF THE PERSON IN SAINT LUCIA WITH WHO YOU WILL STAYING.			
NAME:	RELATIONSHIP:	TELEPHONE NUMBER (HOME)	TELEPHONE NUMBER (WORK)
HAVE YOU BEEN TO SAINT LUCIA BEFORE? Y/N	WHEN?	FOR HOW LONG?	HOW MUCH MONEY WILL YOU TAKE FOR YOUR PROPOSED VISIT?

## SECTION 3

IF YOU ARE MARRIED, WHAT IS YOUR SPOUSE'S NAME?	IS YOUR SPOUSE TRAVELLING WITH YOU? <input type="checkbox"/> YES, ON MY PASSPORT <input type="checkbox"/> YES, ON HIS/HER OWN PASSPORT IF YES, PLEASE PROVIDE HIS/HER PASSPORT NUMBER: _____	
WILL YOUR CHILDREN BE ACCOMPANYING YOU? <input type="checkbox"/> YES <input type="checkbox"/> NO		
IF YOU HAVE ANSWERED "YES" TO THE ABOVE QUESTION, PLEASE PROVIDE YOUR CHILD'S/CHILDREN'S DETAILS BELOW:		
FULL NAME _____	DATE AND PLACE OF BIRTH _____	PASSPORT NUMBER _____
FULL NAME _____	DATE AND PLACE OF BIRTH _____	PASSPORT NUMBER _____
FULL NAME _____	DATE AND PLACE OF BIRTH _____	PASSPORT NUMBER _____
FULL NAME _____	DATE AND PLACE OF BIRTH _____	PASSPORT NUMBER _____

## SECTION 4 • FOR APPLICANTS TRAVELLING THROUGH THE UNITED KINGDOM ONLY

DO YOU REQUIRE A VISA FOR ENTRY TO THE UNITED KINGDOM? <input type="checkbox"/> YES <input type="checkbox"/> NO	HAVE YOU APPLIED FOR A UNITED KINGDOM VISA? <input type="checkbox"/> YES <input type="checkbox"/> NO	HAVE YOU BEEN ISSUED A VISA FOR ENTRY TO THE UNITED KINGDOM? <input type="checkbox"/> YES <input type="checkbox"/> NO	
IF YOU HAVE ANSWERED "YES" TO THE QUESTIONS ABOVE, PLEASE ANSWER THE QUESTIONS, BELOW.			
WHERE WAS YOUR VISA APPLICATION MADE?	WHEN WAS THE VISA APPLICATION MADE?	WHAT KIND OF VISA DID YOU APPLY FOR?	WHAT IS THE REFERENCE NUMBER AND EXPIRATION DATE OF YOUR UNITED KINGDOM VISA?

## SECTION 5

WAS THIS APPLICATION PREPARED BY ANOTHER PERSON ON YOUR BEHALF? <input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICATION PREPARED BY: NAME: _____ RELATIONSHIP TO APPLICANT: _____ ADDRESS: _____
SIGNATURE OF PERSON PREPARING FORM	DATE (DD/MM/YYYY)

I CERTIFY THAT I HAVE READ AND UNDERSTOOD ALL THE QUESTIONS SET FORTH IN THIS APPLICATION AND THE ANSWERS I HAVE FURNISHED ON THIS FORM ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I ALSO DECLARE THAT THE PHOTOGRAPHS SUBMITTED WITH THIS FORM ARE A TRUE LIKENESS OF MYSELF. I UNDERSTAND THAT ANY FALSE OR MISLEADING STATEMENT MAY RESULT IN THE PERMANENT REFUSAL OF A VISA AND DENIAL OF ENTRY INTO SAINT LUCIA. I UNDERSTAND THAT POSSESSION OF A VISA DOES NOT AUTOMATICALLY ENTITLE THE BEARER TO ENTER SAINT LUCIA UPON ARRIVAL AT THE PORT OF ENTRY IF HE OR SHE IS FOUND INADMISSIBLE.  
APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## FOR OFFICIAL USE ONLY

<input type="checkbox"/> VISA ISSUED	<input type="checkbox"/> VISA REFUSED	DATE: _____	TYPE OF VISA ISSUED _____	ENDORSED BY: _____
PLACE OF ISSUE: _____		VISA VALID FROM: _____ TO: _____ VISA NUMBER: _____		