

MINISTRY OF THE PUBLIC SERVICE, INFORMATION AND BROADCASTING

VACANCY NOTICE

Applications are invited from suitably qualified persons for appointment to the post of RADIOGRAPHER II, in the Ministry of Health, Wellness, Human Services and Gender Relations (Diagnostic Imaging Department).

A. Relationships and Responsibilities

1. Works under the direction of, and reports to the Senior Radiographer
2. Expected to work with fellow Radiographers, Radiologists, and requesting Medical Doctors
3. Required to co-operate with departmental and hospital team in ensuring high quality Radiologic Services.

B. Duties and Tasks

1. Performs standard radiographic procedures (examinations), requested by a qualified Medical Doctor.
2. Carries out diagnostic radiographic procedures with appropriate patient handling and produces radiographs of optimum quality.
3. Ensures radiation protection for all patients and persons within the department, fully respecting the ALARA PRINCIPLES and CODE of PRACTICE for the safe use of Ionizing Radiation in Medicine.
4. Assists the radiologist with special radiological procedures, that is, where a contrast agent and Fluoroscopy is used.
5. Ensures proper use and care of the equipment in Radiology Department.
6. Reports any equipment failure or damage to the Senior Radiographer.

1. Should be capable of efficiently performing all standard Radiographic procedures single handedly, that is, without supervision, whether in the main department, or on the mobile service.
2. He/she must have practical and theoretical capabilities to correctly modify standard techniques where necessary, in producing optimum studies.
3. Must have working knowledge in assisting the Radiologist with all specialized (fluoroscopic) procedures.
4. Must have good interpersonal skills to effectively deal with patients and relatives in an empathetic, yet supportive manner.

SALARY

Salary is at the rate of **EC \$45,844.98** per annum (Grade 10 step 1)

Applications should be made on the prescribed Government application forms along with certified copies of documents pertaining to qualifications, plus two (2) recent references.

The same should be addressed to:

**The Secretary
Public Service Commission
Sir Stanislaus James Building
The Waterfront
Castries, St. Lucia**

**To reach her no later than October 31, 2014
Unsuitable candidates will not be acknowledged.**

Please be advised that candidates who meet the minimum qualifications and experience may not be considered for an interview; only the candidates with the best qualifications and experience will be short listed for interviews.

3. The level of efficiency in assisting the radiologist with fluoroscopic procedures by promptly changing cassettes, setting exposure factors and finally retrieving processed radiographs to establish completion of procedures.
4. All imaging equipment must be used in accordance with manufacturers' recommendation based on established Radiological techniques. Overall cleanliness must be maintained to ensure the integrity of moving parts of the machines and also for compliance with hygienic standards of the hospital.
5. The promptness, accuracy and level of responsibility with which any suspected or established equipment failure/ damage is reported to superiors and the acuity with which any such problem was established.
6. The promptness, accuracy and level of responsibility with which any accident/ injury sustained by patients during the performance of pertinent radiological study. The expedience and urgency given to the management of the injured patient is also utilized as a yardstick to measure efficiency.
7. Shows continued interest in personal self-development, e.g. continuing education, to further the advancement of the service that is provided.
8. The level of compliance with all regulations established in the Code of Conduct and Ethics for Medical Imaging Technologists.
9. The availability, willingness and level of responsibility and efficiency in the performance of on call/ call out duties after normal working hours, response time both by telephone to establish initial contact and then to actually be physically on site to perform duties.

E. Qualifications

A Bachelor's degree in Medical Diagnostic Radiography or related field with no previous civil service experience

Or

A Diploma in Medical Diagnostic Radiography from an accredited university (a minimum of three (3) years duration in the program) with three (3) years post qualifying experience or experience at a post of Grade 7 and above.

F. Skills, Knowledge and Abilities

Duties and Tasks (con't)

7. Reports and records any accidents and/or injuries sustained by a patient, during the performance of pertinent Radiographic studies to the Senior Radiographer.
8. Complies with the Code of Conduct/Ethics for Radiographers/Medical Imaging Technologists.
9. Shares the responsibilities of any emergency on-call service in place, exceptions being given by the Senior Radiographer where appropriate.
10. Instructs and practically guides the Assistant Radiographer in correct radiographic practices

C. Conditions

1. Accommodation provided in Department's general administrative office.
2. Institutional support is provided through appropriate Civil Service Regulations and Departmental guidelines
3. The officer must avail himself/herself to personal development and career advancement opportunities.
4. Salary is in accordance with the terms and conditions stipulated by Government in the Estimates / Collective Agreement.
5. Functions in a traveling post and is entitled to travelling and mileage allowances, requiring the officer to maintain a motor vehicle for the effective performance of duties.

D. Evaluation Methods or Standards

Work performance will be evaluated on the basis of the following: -

1. Level of competence in effectively carrying out all radiographic responsibilities with appropriate patient handling while maintaining privacy, modesty and human dignity.
2. Evidence of radiation protection by strict beam collimation, use of best exposure technique factors, gonad shields, and recorded information on questioning of female patients of reproductive capacity.