Dear Visa Applicant:

Thank you for choosing to visit Saint Lucia, where it's simply beautiful!

As the Consulate General of Saint Lucia in New York, we personally guide you through your visa application process. We are determined to help you get your visa application correct the first time through, because that is certainly faster for you and simpler for us.

Therefore, we urge you to carefully read the attached visa application and requirement checklist. Our checklist is intended to serve as a guide as you submit supporting documents along with your completed visa application, but it is not a guarantee that you will be issued a visa. Only those documents submitted with your application will be considered. And certainly any documents that are found to be forged or false will fully disqualify you from this process.

When you have completed your application, please enclose it with all of your supporting documentation and your passport, then deliver these to the office of the Consulate General, located at 800 Second Ave., 5th Floor, New York, NY 10017.

For applicants residing outside of New York City who are unable to deliver their application materials in person, we highly recommend using a trackable express courier service.

Visa applications are processed in the order in which they are received. Therefore, please make sure you allow enough time for the application process to be completed. The Consulate General of Saint Lucia cannot and will not accept responsibility for any financial loss due to a visa not being issued prior to your intended date of travel.

Processing time begins when the office of the Consulate General of Saint Lucia in New York has received your completed visa application form with your passport and supporting documents, as well as the relevant application fee. Processing ends after a decision has been made regarding your application. At that time, your passport is available for you to pick up.

It typically takes us five (5) business days to process a visa application. We do our best to process each visa application within this target period of time, but cannot guarantee that your application will be completed within this time frame. The unique circumstances of each individual case may result in longer decision times.

Also, please be mindful that depending on the country in which your passport was issued, you will receive your visa upon arrival in Saint Lucia. It is therefore imperative that you kindly refer to our Government of Saint Lucia list of countries that require a visa prior to or upon entry.

The office of the Consulate General in New York is more than happy to answer any questions regarding our visa application process; however, please note that we can only discuss specific application details with the applicant. Should you have any questions, please e-mail us at sluconsulateny@govt.lc or call us at (212) 697-9360 between 9:00AM and 4:30PM EST.

Sincerely,

Consulate General of Saint Lucia in New York
1. Gather Documentation for Your Saint Lucia Visa

1.1 Valid Passport
Please provide your signed passport. It must be valid and with sufficient blank pages for any required visa stamps. Your passport’s expiration date must be at least six months after the date of entry for the visa you are applying for. If your passport does not meet these requirements, you must renew your passport or obtain a new one prior to applying for your visa. Also, it is imperative that you confirm with our Consulate whether you are expected to obtain a visa prior to arriving in Saint Lucia or upon entry.

1.2 Completed Visa Application
Download, print, complete in full, and sign your visa application before submitting it to the office of the Consulate General of Saint Lucia.

1.3 Passport-style Photographs
Please submit two identical 2” x 2” passport-style color photographs.

1.4 Travel Documentation
Please provide a copy of the following items showing your travel to and from Saint Lucia (i.e., proof of onward travel):
• Your airline ticket
• Your printed itinerary

1.5 Proof of Financial Ability
Please provide copies of bank statements for the last two months or a letter from your bank verifying that you have sufficient funds to support yourself. The bank statement must clearly show the visa applicant’s name as the account holder, as well as the account balance.

1.6 Proof of Employment
Please provide a letter from your current employer indicating your date of hire and current pay rate. If you are self-employed, please provide copies of your W-2 form(s) for the previous tax year.

1.7 Proof of Accommodations
Depending on the purpose of your stay, please follow the instructions below:
Tourism: Please provide a copy of your hotel reservations.
Private stay: Please provide a letter of invitation from your host in Saint Lucia. This letter must include the number of visa entries being applied for and your inviting host’s contact information, including address and phone number.

Business trip: Please provide the original detailed letter of invitation from the host company in Saint Lucia. This letter must state the purpose of your stay, as well as whether or not your expenses will be covered by the host company during the entire length of your stay. This letter must also state that you will not receive any financial compensation or pay in Saint Lucia during your stay.

Studies: Please provide a copy of your letter of admission, proof of registration, and proof of payment of tuition fees.

1.8 Proof of College/University Enrollment
If you are currently a student, please submit proof of enrollment in your academic institution indicating the date of enrollment and your status (i.e. full-time or part-time).

1.9 US Permanent Resident
If you hold a US permanent residency card (green card) or a US-issued visa, please provide a copy with your visa application form.

2. Cover Consular and Service Fees

2.1 Fees
The Consulate Fee is $50. Our courier fee is $15, or you may include a pre-paid airbill to the return address.

You may pay the above fees via a money order or bank draft. Please note that we do not accept personal or business checks. If you are picking up your passport in person, then a courier fee is not applicable.

3. Submit Your Application to the Consulate General of Saint Lucia in New York

3.1 Submit your Application and Supporting Documents.
Our address is:
Consulate General of Saint Lucia in New York
Attn: Visa Section
800 Second Ave, 5th Floor
New York, NY 10017

Processing time is approximately five (5) business days.
APPLICATION FORM FOR SAINT LUCIA NONIMMIGRANT VISA

SECTION 1

SURNAME (AS IN PASSPORT) ________________________________

FIRST AND MIDDLE NAMES (AS IN PASSPORT)

OTHER NAMES (IN FULL) THAT YOU ARE KNOWN BY _______________________________________________________________________________________

MAIDEN NAME/OTHER SURNAMES USED _______________________________________________________________________________________

DATE OF BIRTH (DD/MM/YYYY) ____________________________________________________________________________

PLACE OF BIRTH (CITY/VILLAGE) _____________________________________________________________________________

PREVIOUS NATIONALITY ____________________________

STATE/PROVINCE ________________________________________________

COUNTRY ________________________________________________

NATIONALITY ____________________________

SEX  |  Male  |  Female

Current Marital Status:  |  Single  |  Married  |  Divorced  |  Separated

PASSPORT NUMBER ________________________________________________

PLACE OF ISSUE _______________________________________________________________________________________

DATE OF ISSUE (DD/MM/YYYY) _____________________________________________________________________________

DATE OF EXPIRY (DD/MM/YYYY) _____________________________________________________________________________

NATIONAL INSURANCE/IDENTIFICATION NUMBER (IF APPLICABLE) _______________________________________________

PERMANENT HOME ADDRESS ____________________________________________________

CORRESPONDENCE ADDRESS, IF DIFFERENT FROM HOME ADDRESS ______________________________________________

TELEPHONE: HOME ________________________________________________

WORK ________________________________________________

MOBILE ________________________________________________

FAX ________________________________________________

E-MAIL ________________________________________________

SECTION 2

NAME ________________________________________________

DATE AND PLACE OF BIRTH ________________________________________________

PASSPORT NUMBER ________________________________________________

FULL NAME ________________________________________________

DATE AND PLACE OF BIRTH ________________________________________________

PASSPORT NUMBER ________________________________________________

FULL NAME ________________________________________________

DATE AND PLACE OF BIRTH ________________________________________________

PASSPORT NUMBER ________________________________________________

FULL NAME ________________________________________________

DATE AND PLACE OF BIRTH ________________________________________________

PASSPORT NUMBER ________________________________________________

SECTION 3

WILL YOUR CHILDREN BE ACCOMPANYING YOU?  |  YES  |  NO

IS YOUR SPOUSE TRAVELLING WITH YOU?  |  YES, ON MY PASSPORT  |  YES, ON HIS/HER OWN PASSPORT

IF YES, PLEASE PROVIDE HIS/HER PASSPORT NUMBER: ______________________________________________

SECTION 4 • FOR APPLICANTS TRAVELLING THROUGH THE UNITED KINGDOM ONLY

DO YOU REQUIRE A VISA FOR ENTRY TO THE UNITED KINGDOM?  |  YES  |  NO

HAVE YOU APPLIED FOR A UNITED KINGDOM VISA?  |  YES  |  NO

HAVE YOU BEEN ISSUED A VISA FOR ENTRY TO THE UNITED KINGDOM?  |  YES  |  NO

WHERE WAS YOUR VISA APPLICATION MADE? ___________________________________________________________________

WHEN WAS THE VISA APPLICATION MADE? ___________________________________________________________________

WHAT KIND OF VISA DID YOU APPLY FOR? ___________________________________________________________________

WHAT IS THE REFERENCE NUMBER AND EXPIRATION DATE OF YOUR UNITED KINGDOM VISA?

SECTION 5

WAS THIS APPLICATION PREPARED BY ANOTHER PERSON ON YOUR BEHALF?  |  YES  |  NO

APPLICATION PREPARED BY: _____________________________________________________________________________

NAME: ________________________________________________

RELATIONSHIP TO APPLICANT: ________________________________________________

ADDRESS: ________________________________________________

SIGNATURE OF PERSON PREPARING FORM: ________________________________________________

DATE (DD/MM/YYYY): ________________________________________________

I CERTIFY THAT I HAVE READ AND UNDERSTOOD ALL THE QUESTIONS SET FORTH IN THIS APPLICATION AND THE ANSWERS I HAVE Furnished ON THIS FORM ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I ALSO DECLARE THAT THE PHOTOGRAPHS SUBMITTED WITH THIS FORM ARE A TRUE LIKENESS OF MYSELF. I UNDERSTAND THAT ANY FALSE OR MISLEADING STATEMENT MAY RESULT IN THE PERMANENT REFUSAL OF A VISA AND DENIAL OF ENTRY INTO SAINT LUCIA. I UNDERSTAND THAT POSSESSION OF A VISA DOES NOT AUTOMATICALLY ENTITLE THE BEARER TO ENTER SAINT LUCIA UPON ARRIVAL AT THE PORT OF ENTRY IF HE OR SHE IS FOUND INADMISSIBLE.

APPLICANT’S SIGNATURE: ________________________________________________

DATE: ________________________________________________

FOR OFFICIAL USE ONLY

☐ VISA ISSUED  ☐ VISA REFUSED  ☐ VISA NOT ISSUED

DATE: ________________________________________________

TYPE OF VISA ISSUED: ________________________________________________

ENDORSED BY: ________________________________________________

PLACE OF ISSUE: ________________________________________________

DATE: ________________________________________________

VISA NUMBER: ________________________________________________