



CONSULATE GENERAL OF SAINT LUCIA

## BIRTH CERTIFICATE INSTRUCTION GUIDE

Please note that a Birth Certificate is required when applying for a Saint Lucia passport.

In order to apply for a Birth Certificate you are to remit the sum of US\$10.00 in the form of an International Postal Money Order in the name of the Registrar. This covers the cost of your application and postage. Please address your correspondence to:

**The Registrar, Registry of Civil Status, Peynier Street, Castries, Saint Lucia, West Indies**

The following information is required:

1. Your full name

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2. Date of birth

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3. Your parents full name

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4. The hospital you were born at (if you were not born at a hospital, state whether you were born at home)

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5. The parish and religion in which you were baptized

### NOTE:

If the applicant's name **appears** on the Birth Certificate, then the applicant needs to hand in the Birth Certificate when applying for a Saint Lucia passport.

If the applicant's name **does not appear** on the Birth Certificate, then the applicant **must also present** their Baptismal Certificate when applying for a Saint Lucia passport.

If applicant wants to use their Father's surname and the Father's name is not on the Birth Certificate but the Father's name appears on the Baptismal Certificate, then the applicant will have to hand in **both** the Birth Certificate **and** the Baptismal Certificate when applying for a Saint Lucia passport.

**Please note** only original certificates are accepted. Photocopies are not acceptable. Documents without the official Registry seal or Documents that are not certified will not be accepted.